

Dear Parents,

This year the Holly Ball will be celebrated at the Hall of Springs, Saratoga NY, from 6:00 PM until 10:00 PM on Saturday, December 14th.

Students should arrive promptly at 6:00 PM. Upon arriving each student will be breathalyzed in accordance with our alcohol policy which is attached. We ask that you read this policy carefully and review it with your child. After passing through the receiving line, students may have their pictures taken. Formal attire is expected- boys wear tuxedos and girls wear gowns. If two-piece gowns are worn, midriffs are not to be bare.

To ensure that a good time is had, I offer the following guidelines: Starting November 12<sup>th</sup> Holly Ball bids will be sold for \$200 per couple and \$100 per person. **Payment (cash or check) and forms will be collected during lunch on November 12, 13,14 and December 4, 5 and 6. There will be NO extensions and NO exceptions after December 6<sup>th</sup>.**

1. Please note that eighth grade guests are not allowed to attend.
2. Know with whom your daughter is attending the Holly Ball. Have the guest phone number in the event of an emergency. Also, make certain your daughter knows where you may be reached in the event of an emergency.
3. Know where and with whom your daughter will be after the dance. Backpacks, duffle bags, or other large bags are NOT allowed at the Holly Ball. We reserve the right to request the departure of any student for inappropriate behavior, attire, or dancing.
4. Absolutely NO use of alcohol, tobacco, or other illegal substances will be tolerated.
5. Students may NOT leave the Holly Ball until the designated time.

Please review these guidelines and the attached form with your daughter and her guest and return them signed to the school. If you have any questions, please call me at (518) 438-7895.

Thank you for your cooperation!

Annemarie McGarry  
Student Council Moderator

**Holly Ball**

**December 14, 2024**

Holy Names Student's Name: \_\_\_\_\_ Grade \_\_\_\_\_ Phone #: \_\_\_\_\_

Permission is hereby granted for Academy of the Holy Names Upper School to receive information regarding:

Guest's Name: \_\_\_\_\_ Guest's Phone #: \_\_\_\_\_

Guest's Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_

Guest's Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Emergency Contact Person and Phone # (Mandatory) \_\_\_\_\_

**I have read and understand the alcohol policy. (Sign Below)**

Guest's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Guest's Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**TO BE COMPLETED BY SCHOOL ADMINISTRATOR OF GUEST**

Academy of the Holy Names Upper School has a guest attendance policy in place. An AHN student has invited the person named above to an Academy of the Holy Names function. Please complete the following information so that we may obtain some background on the guest. Thank you for your assistance.

School Currently Attending: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Is the student currently in good standing in your school? Yes \_\_\_\_\_ No \_\_\_\_\_

Does the student have a record of drug/school/violence or other serious violation of school policies?  
Yes \_\_\_ No \_\_\_

If yes, please explain (be specific as to dates, etc.) \_\_\_\_\_

If the guest does not attend school, and is employed, check here: \_\_\_\_\_

Name of person filling out this form: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**THIS FORM (along with the fee) MUST BE RETURNED NO LATER THAN December 6th**

## **Academy of the Holy Names**

### **Policy of Alcohol Use by Students and Guests at Dances and Proms**

#### **Purpose**

The intent of this policy is to protect Academy of the Holy Names (AHN) students and their guests from the harmful effects of alcohol and to comply with applicable New York State and Federal regulations regarding the legal drinking age.

#### **Background**

Alcohol use and abuse contributes to many, and sometimes most, accidents, injuries, crimes, violent acts, mental health disorders and outright lapses of good judgment. The use of alcohol is occurring to greater excess and at earlier ages. The national and the New York State minimum drinking age is 21 years. It is the policy of AHN that students and their guests may not possess or drink alcoholic beverages at any school function or on school premises; nor may they attend any school function while under the influence of alcohol.

#### **Procedure**

Each student who attends an AHN dance (including proms) must permit herself/guest to be breath tested at the time of admission. Breath testing will be performed by trained school personnel and their designees using an evidential accuracy breath alcohol meter.

Holy Names personnel and their designees are authorized to administer a breath test at any time to any student or guest whom they suspect is under the influence of alcohol.

#### **Breath Alcohol Test Procedure**

- AHN personnel or their designees will follow the instructions as specified in the operator's manual of the breath alcohol tests device.
- A positive breath test is a breath alcohol concentration of 0.01 or greater.
- If a student or guest registers 0.01 or greater on a first test, the test is presumptively positive. The student will be taken aside and a second test administered 15 to 30 minutes later. The student or guest may not eat or drink, put anything in his/her mouth, or belch

during the waiting period. Failure to adhere to these instructions will NOT delay the second test, nor void its result.

- If a second test also registers 0.01 or greater, the test is confirmed positive.

Consequences

If a student or guest registers a confirmed positive breath alcohol test, the student will be taken aside. His/her parent or guardian will be called to retrieve the individual from the event and the individual will leave the premises as soon as possible with his/her parent or guardian. The individual will not be permitted to join or to rejoin the event.

Further consequences and notifications may apply as are outlined in the student's or guest's respective school handbooks or codes of conduct.

**Any students or guests who refuse to permit themselves to be breath alcohol tested will bear the same consequence as if they had a confirmed positive breath test.**

***By signing below, I agree to the above alcohol policy: Due to Mrs. McGarry by 11/14/24***

**AHN Student** \_\_\_\_\_

**AHN Parent** \_\_\_\_\_