



Theology Teacher Job Description

Position: Theology Teacher

Department: Academics

Reports to: Principal

Date: September 2026

Theology Teacher – Job Description

The Theology Teacher is responsible for planning and delivering engaging, developmentally appropriate instruction that inspires young women to deepen their understanding of the Catholic faith while fostering critical thinking, spiritual growth, and academic excellence in a college preparatory environment. The teacher supports our school's mission by fostering intellectual curiosity, cultural understanding, and respect for the dignity of all people within a values-centered learning environment.

Essential Duties and Responsibilities:

The Theology Teacher will:

- Plan, develop, and implement engaging theology curricula aligned with Catholic teachings, the Values of the Sisters of the Holy Names, and college preparatory academic standards.
- Foster students' understanding of the Hebrew Bible and New Testament, Catholic doctrine, Sacraments, morality, prayer, social justice, and the Church's history and tradition in light of Vatican II teachings.
- Utilize technology and innovative instructional strategies to enhance student engagement and learning.
- Design and administer assessments that effectively measure student growth and mastery of course objectives.
- Create a positive, inclusive, and academically rigorous classroom environment.
- Effectively manage classroom procedures and student behavior in accordance with school policies.
- Communicate regularly and professionally with students, parents, and colleagues regarding student progress and development.
- Collaborate with faculty and staff to support student success and advance the mission of the school.
- Participate in interdisciplinary conversations with colleagues in other departments.
- Participate actively in school events, professional development opportunities, and the broader life of the school community.
- Support the spiritual mission of the school through planning and running liturgies and prayer services and supporting retreats and Christian service.

- Other supervision responsibilities as assigned.

Qualifications:

- A Bachelor's degree in Theology, Religious Studies, Religious Education, or a related field (Master's degree preferred).
- A strong commitment to the mission and teachings of the Catholic Church.
- Demonstrated knowledge of Catholic theology and the ability to communicate it effectively to adolescents.
- Excellent oral, written, and interpersonal communication skills.
- Strong organizational, classroom management, and instructional skills.
- A collaborative spirit and commitment to working as part of a professional learning community.
- Experience integrating technology into instruction and assessment.
- Prior teaching experience in a Catholic or college preparatory school environment is preferred.

Job Posting:

Academy of the Holy Names, Albany, NY seeks a dynamic and faith-filled Theology teacher to join our faculty. The successful candidate will inspire students to deepen their understanding of the Catholic faith while fostering critical thinking, spiritual growth, and academic excellence in a college preparatory environment. She/He will coordinate, in conjunction with others, elements of the faith life of the school including liturgies, retreats, and Christian Service.

Academy of the Holy Names is the Capital Region's only all-girls, private, college preparatory school for grades 6-12. Academy of the Holy Names offers a positive, safe, supportive school community, tuition remission for daughters of full-time faculty and staff, 403(b), health insurance, and an extensive support system for new faculty. Interested candidates should send a letter of interest, a resume, and a list of three references to: centraladmin@ahns.org.